

# Recalculate Claims

Last Modified on 10/27/2023 12:35 pm  
CDT

Before you submit your claim to the state, you can recalculate it to account for any manual changes made after initial claim calculation. For example, you may have corrected an error listed in the Claims Error List and need to calculate the claim again.

**Required Permissions:** You must have the **Claims** permission enabled on your account to view and work with claims. Sponsored centers do not have access to this feature.

You can only re-calculate claims that you have not marked as submitted to the State. If you need to recalculate a claim that you marked as submitted, you must clear the submitted flag before proceeding.

1. From the menu to the left, click **Claims**.
2. Select **List Claims**.
3. Click the claim to recalculate. The claim details open.

**KidKare** | Single Site | **Business Tools Dashboard**

**Claims Details**

February 2020 | Center

Would you like to calculate blended rates while calculating? ☐ Yes ☒ No Delete Recalculate

Meal	Free	Reduced	Paid	Total
Breakfast	0	0	0	0
AM Snack	0	0	0	0
Lunch	0	0	0	0
PM Snack	0	0	0	0
Dinner	0	0	0	0
Eve. Snack	0	0	0	0
Participated	11	8	4	23

**Claim Status**


Last Calculated: 02/18/2020  
Total Payments: \$0.00  
Awaiting Payment: \$0.00  
Submitted to State: ☐ Yes ☒ No  
Claim Actions

**Claim Totals**

Attendance	Days	ADs	Free %	Reduce %	Paid %	Calculated Amount
11	1	11	47.83	34.78	17.39	\$0.00

**Claim Error List**

- 15 A menu was recorded, but no children were recorded in attendance. Warning
- 21 A meal component was missing from the non-indent meal. Disallowed
- 35 A Dr's statement has not been received for the special diet children served during the month. Disallowed
- 49 A child was served after the child's enrollment expiration date was reached. Disallowed
- 61 No receipts are on file for center this month. Warning
- 76 Quantity of food prepared was less than quantity required. Warning
- 83 Menu notes/comments have been supplied. Warning

4. Click  next to **Would You Like to Calculate Blended Rates While Calculating** to use blended rates while recalculating the claim. This option only displays if you are set to use split meal counts and blended meal rates.
  - This defaults to the selection you made on the previous month's claim.
  - If this is your first claim in KidKare, it defaults to No.
5. Click **Recalculate**. The claim is recalculated, and the Calculated Date in the Claim Status section is updated. Review the Claim Error List section to ensure that all errors are resolved.

## Claim Error List

The Claim Error List section displays any disallowed and warned meals each time a claim is calculated or recalculated. Each error results in a Warning or Disallowed message. Errors that result in disallowance are deducted from the reimbursement. Warning notifications do not deduct from the reimbursement, but you should still research and correct the cause.

### Claim Error List

> 15	A menu was recorded, but no children were recorded in attendance.	Warning
> 21	A meal component was missing from the non-Infant meal.	Disallowed
> 39	A Dr's statement has not been received for the special diet child(ren) served during the month.	Disallowed
> 49	A child was served after the child's enrollment expiration date was reached.	Disallowed
> 61	No receipts are on file for center this month.	Warning
> 78	Quantity of food prepared was less than quantity required.	Warning
> 83	Menu notes/comments have been supplied.	Warning
> —	Milk Audit - 1% or Skim Milk: 0.53 gal, Whole Milk: 0.03 gal short	Warning

### Claim History

Date Calculated	Claim Amount	Adjustment
03/18/2020	\$0.00	No

**Note:** You can filter the Claim Error List to a specific error type. To do so, click the **Filters** in the top-right corner and select the filter to apply to the Claim Error List. You can show Allow/Warn errors, Disallowed errors, or both errors.