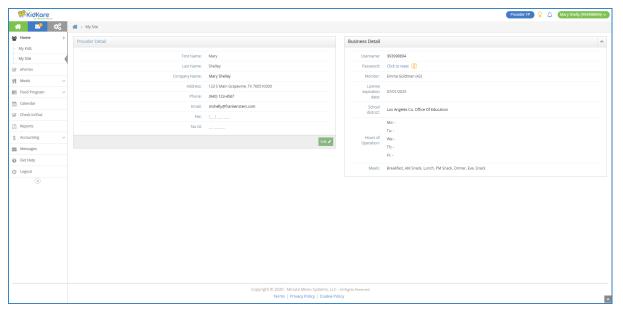
[VIDEO] Edit Provider Details

Last Modified on 11/08/2023 3:37 pm D, CST

You can edit information about your company, such as your company name, tax ID, and certain contact information on the My Site page.

- 1. From the menu to the left, click **Home**.
- 2. Click My Site. The My Site page opens.



- 3. In the Provider Detail section, click Edit.
- 4. Click the **Company Name** box and enter your business name.
- 5. Click the **Phone**, **Email**, and **Fax** boxes and enter your updated contact information.
- 6. Click the Tax ID box and enter your tax ID number.
- 7. When finished, click Save.

Watch the video below to see how to setup you site and start enrolling participants