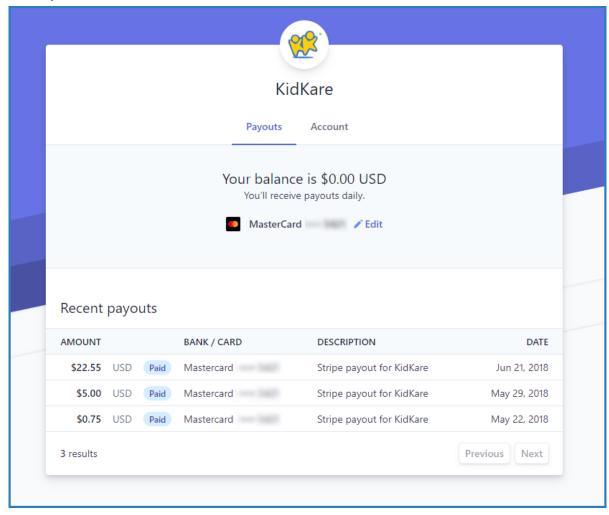
## **Use the Stripe Dashboard**

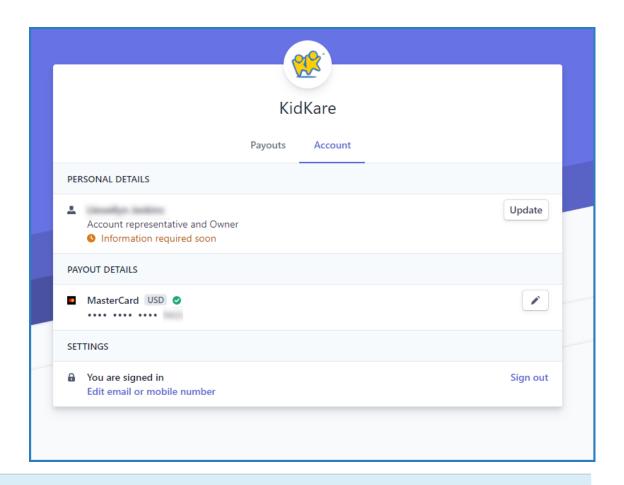
Last Modified on 02/09/2023 8:10 am

The Stripe Dashboard is a central repository for your payout information. It displays your current balance, payout account, and any recent payouts you've received. This is also where you go to manage your payout accounts. You can access the Stripe Dashboard directly from KidKare.

- 1. From the menu to the left, click Accounting.
- 2. Click **Stripe Dashboard**. The Stripe Dashboard opens in a new window. This dashboard is divided into two tabs: **Payouts** and **Account**.



- 3. In the Payouts tab:
  - a. Click **Previous** and **Next** to move through pages of your payouts.
  - b. Click **Edit** next to the account listed at the top of the dashboard to update your payout account. Stripe will send a verification code to your phone. You must enter this code before you can change any payout information.
- 4. Click the Account tab. In this tab, you can update your personal details, payout details, and sign out.
  - a. Click **Update** under **Personal Details** to update your personal information.
  - b. Click in the Payout Details section to update your payout details. Stripe will send a verification code to your phone. You must enter this code before you can change any payout information.
  - c. Click Sign Out in the Settings section to sign out of your account.



Note: For more detailed information about the Stripe Dashboard, see Stripe's Dashboard documentation.