

# Reactivate Removed Centers

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CDT

After you've removed a center, you can re-activate them if needed. Perhaps the center closed at one point, but decided to resume business. Maybe they switched sponsors, but are returning to you. No matter the reason you removed the center, you can reactivate them at any time.

1. From the menu to the left, click **Center Management**.
2. Click **Manage Center Information**.
3. Click the **Select Center** drop-down menu, clear the **Active** and **Pending** boxes and check the **Removed** box.  
This filters the Select Center list to removed centers only.
4. Select the removed center to reactivate. The Manage Center Information window opens.
5. Click **Reactivate Center**.
6. At the **Are You Sure** prompt, click **Yes**.
7. At the **Center Reactivated** prompt, click **Close**.